

Meeting: LLC Board

Date: January 14, 2026

Meeting Number: 93

Attendees

LLC Board:

- Gonzalo Camarillo, Director
- Roman Danyliw, Director and IETF Chair
- Mirjam Kühne, Director and Chair
- Shauna Turner, Director and Treasurer
- George Michaelson, Director

Staff/Secretariat:

- Sandy Ginoza, Director of RPC Operations, LLC Staff
- Jean Mahoney, Director of RPC Communications and Strategy, LLC Staff
- Cindy Morgan, Director of Leadership Operations, Secretariat
- Laura Nugent, Director of Administration and Events, Secretariat
- Debbie Sasser, Director of Finance, LLC Staff
- Robert Sparks, Senior Director of Information Technology, LLC Staff
- Greg Wood, Acting Executive Director and Senior Director of Communications and Operations, LLC Staff

Observers/Guests:

- Charles Eckel
- Warren Kumari
- David Lawrence
- Lisa Winkler

Scribe

- Michelle Cotton, Board Secretary, Secretariat

Part I: Open to the Public

1. Conflicts of Interest Declared:

None

2. Approval of prior board meeting minutes and review outstanding action items

Proposed resolution: *RESOLVED, The 17 December 2025 LLC Board Meeting Minutes are approved.*

Unanimously Approved by Live Roll Call Vote

There are 3 outstanding action items that are all in progress.
See details in Appendix A.

3. Review & approve prior month's financial statement

The Director of Finance reported that the November 2025 Financial Statements were sent out on 15 December 2025. There were no questions and therefore are ready for approval.

Proposed resolution: *RESOLVED, The November 2025 Financial Statements are approved.*

Unanimously Approved by Live Roll Call Vote

4. IETF Chair Report - Public

Public IETF Chair Report

For the IETF Administration LLC Board meeting on 14 January, 2026

This report is provided by the IETF Chair. This report is public.

- The following new working groups have been created:
 - [PKI, Logs, And Tree Signatures \(plants\)](#)
 - The following working groups have been closed:
 - *none*
 - Appeal Processing
 - IESG
 - Appeal Request (23-Dec-2025)
 - IAB
 - [IAB-Appeal-218](#) and [IAB response](#) (posted 8-Jan-2026)
 - IESG and IAB Community Appointments
 - *none*
 - IESG and IAB Announcements
 - 2025-12-17 – [Internet Architecture Board \(IAB\) Comments on the Proposal for a Revision of Regulation \(EU\) No 1025/2012, also called the 'EU Standardisation Regulation'](#)
 - Special Topics
 - NomCom 2025-2026 Selections
 - [IESG Appointments](#) – Roman Danyliw (GEN AD/IETF Chair), Charles Eckel (ART AD), Tommy Jensen (INT AD), Mahesh Jethanandani (OPS AD), Gunter Van de Velde (RTG AD), Christopher Inacio (SEC AD), and Gorry Fairhurst (WIT AD)
 - [IAB Appointments](#) – Ali Begen, Jason Livingood, Matthew Bocci, Nick Sullivan, Yaroslav Rosomakho, and Yingzhen Qu
 - [Trust Appointment](#) – Lars Eggert
 - [LLC Board Appointment](#) – Mirjam Kuehne
 - [Conclusion of the 60 day comment period on the October 2025 IPMC Proposed Amendments](#)
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5. Acting Executive Director Report - Public

The [Acting Executive Director Report](#) was shared publicly prior to the board meeting.

Discussion:

The Acting Executive Director pointed out that with the recent holidays, some of the various team reports (in section 6) were not ready in time to be included in this report. The Tools Team Report was added prior to this meeting. In addition to being shared here, these reports are shared with the communities on the team lists.

Discussion:

The Director of Finance indicated the final version of the draft budget was sent to the board last week. There were 3 adjustments due to receiving some late information. Site visits that were supposed to happen in 2025 were pushed into 2026. Linespeed changed their daily rate for the first time in 5 years which resulted in increases. A CPI adjustment was made after the final CPI/COLA numbers came out. This resulted in an additional 71k of expenses.

Dir. Turner pointed out the budget includes funding for other or unforeseen projects. Part of this budget could be used for the remote rooms pilot experiment.

Proposed resolution: *RESOLVED, The board approves the 5 January version as the final budget for 2026.*

Unanimously Approved by Live Roll Call Vote

6. AOB & Questions from observers

None

Part II: Board + Senior Staff

1. Acting Executive Director: Meetings Planning Update

The Director of Administration and Events reported all the meetings are booked for 2026 (Shenzhen, Vienna and San Francisco). Negotiations are in progress for IETF 128 in Asia. IETF 129 in Europe is in the final stages of contracting. IETF 130 has been booked and will be announced soon. Venues are currently being reviewed for meetings in 2029.

A Director inquired if the shift of the regional cycle of meetings with the Asia/North America meetings. What was the result of that?

The Director of Administration and Events confirmed that this change happened which included the shift of Asia meetings to March from November.

2. AOB

a. Board Retreat 2026

With the NomCom confirmations of the LLC Board membership, planning the

Board retreat can begin. The board is looking to have the retreat as soon as possible.

Action: The Board Secretary will gather availability from board members and circulate proposed dates for the 2026 LLC Board Retreat.

b. March Board Meeting (currently scheduled for 11 March, the week before IETF 125)

The board discussed whether or not it was viable to keep the March Board Meeting, currently scheduled for 11 March 2026. The decision was to keep the meeting.

Part III: Board + Acting Executive Director

1. AOB

a. Acting Executive Director (Invited Attendees: Director of Finance)

The Director of Finance gave an update to the Board on the status of the Secretariat Contract.

b. Remote Rooms Implementation Plan

The Board discussed the implementation plan for remote rooms. It was decided to run this as an experiment at IETF 125 with minimal legal requirements and no extra costs for the participants. The experience will then be evaluated and further plans adjusted accordingly. The Senior Director of Communications and Operations will respond to the community after the end of the consultation phase.

Part IV: Board Only

1. Treasurer: Annual contributions and GS update, D&O insurance

The Treasurer gave a short outlook on the quarterly call with the investment company and acknowledged a number of recent small contributions to the IETF portfolio.

2. All: ED Goals 2026

The Board discussed the 2026 goals for the LLC ED and agreed to arrange an extra meeting for that topic before the end of the month.

3. AOB

None

Summary of Board Resolutions:

- Resolution 93-01: The 17 December 2025 LLC Board Meeting Minutes are approved.
- Resolution 93-02: The November 2025 Financial Statements are approved.
- Resolution 93-03: The Board approves the 5 January version as the final budget for 2026.

Board Resolutions can be found at <https://www.ietf.org/administration/llc-board/>.

Summary of Action Items:

Pending Action Items

- AR-2025-05: Executive Director will put together a plan regarding equipment for IETF 125.
Update: In progress. This plan is being tested in the Pre Meeting Venue Visit taking place this week.
- AR-2025-11: Draft a document with more formal board operational and decision processes
Update: In progress. A draft document was shared with the Board and Secretary.
- A92-01: Executive Director to share internal venue planning/timeline documents with the Board.
Update: In progress. A document will be shared with the board after the Executive Director returns after leave.

New Action Items

- A93-01: The Board Secretary will gather availability from board members and circulate proposed dates for the 2026 LLC Board Retreat.